

# In-Office Payment Authorization Form

## General Information

Tenant Name	Property/Company Name (if applicable)		
Address including unit # (if applicable)	City	State	Zip

## Payment Information

Payment Amount \$ or write TBD For Total Balance Due (recommended)	Start Date (mm/dd/yy)	End Date (mm/dd/yy) Payments will STOP at end date
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### Payment Type (Choose 1 and fill out the corresponding section below)

**\*\*Processing fees vary – please see below and the corresponding fees;**

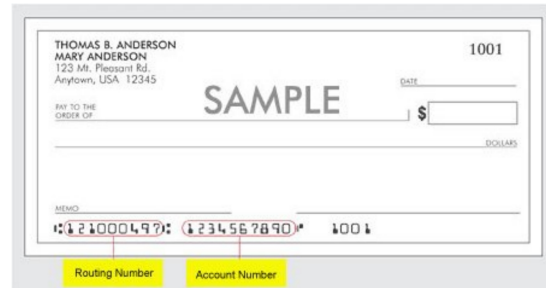
- E-Check/ACH = **Free!!**                       VISA/Master/Discover/Amex/Debit Card = **Charges will be incurred by Tenant**

## Credit Card Account Information

Credit Card Number	Expiration Date (mm/yy)	Security code	
Name as it appears on card	Email Address	Phone Number	
Billing Address	City	State	Zip

## E-check Information

Account Holder Name	Phone Number	
Billing Address		
City	State	Zip
Email Address		



Routing Number	Account Number
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## Terms & Conditions

I, the undersigned, authorize PayLease, on behalf of my Lessor, to debit my account above every month this Agreement is in effect on the debit day stated above. In consideration of PayLease's performance of services hereunder, I acknowledge and agree that I am the lessee occupying the premises at the address stated above. I certify that I have full authority to enter into this Agreement and that all necessary approvals have been obtained to enter into this Agreement. **I agree that I will be assessed a fee of \$25.00 by PayLease if my bank account has insufficient funds to cover my payment on the designated day of debit.** I authorize PayLease to debit my credit card or checking account submitted above for the amount stated, on the day specified and for the duration of time specified. I waive the right to dispute any debits made by PayLease on these specified debit days. I acknowledge that the origination of Automated Clearing House ("ACH") transactions to my Account must comply with all applicable state and federal laws.

Resident Name (Print)	Resident Signature	Date
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